

<b>Our Lead COVID-19 Officer is...</b>		Megan Byrne
<b>Other COVID-19 Officers/squad members are</b>		Zareenna Porter
		Ally Walters
		Katrina Heal
		<b>Requirement</b>
<b>PRIOR TO ACTIVITY</b>	<b>Checking for symptoms</b>	How will you make members of your club aware of symptoms that mean they should not attend netball training or matches?
		How will your club carry out health screening prior to EVERY session or match to ensure no attendees are knowingly displaying any COVID-19 symptoms
		How will test & trace be implemented at your club or league & how will data be stored in line with GDPR/data protection law 2018
	<b>Opt in Policy</b>	How will you ensure that members understand the risks of COVID-19 in a netball context at your club or league?
		How will you ensure that the Personal Risk Assessment, particularly for those who are in high risk groups is understood by all members of your club, team or league
		How will you ensure undue pressure is not put on members to return to training or matches and they have the option to 'opt in' based on their own personal circumstances and feelings
		How will you understand the needs of any players who may be returning to training post COVID-19 case once they well enough
	<b>Travelling to and from training and matches</b>	How will you ensure travel is safe and well managed, as well as compliant with Government guidance i.e. no car sharing outside of household
		Do you need to stagger start and finish times to help manage parking at your venue as lift shares may not be possible?
	<b>Club Personnel</b>	How will you identify any training needs of any club coaches, volunteers, officials or others?
		How will you understand how your coaches, officials & volunteers feel about returning and how will you support them?
	<b>Safeguarding</b>	How will the COVID risk changes affect safeguarding and can this risk be managed?

	<b>Safeguarding</b>	How will this be communicated with club coaches, officials, volunteers and members?
	<b>Preparing for training</b>	What is the identified maximum number of players that can attend a training session based on your court availability and numbers of coaches, officials and volunteers needing to attend?
		What additional sanitisation and PPE are required to deliver your activity and how will any replenishing be overseen?
		How will you understand any specific needs of members, e.g. they are shielding or within a higher risk group
		How will you ensure members (particularly playing members) are conditioned and prepared for netball activity
		How will you ensure all members, coaches, officials, volunteers and parents (if appropriate) understand the COVID-19 rule modifications
	<b>Movement on site</b>	How will use the venue to ensure social distancing? Drawing a plan may be a useful way to plan this.
		How will traffic of people flow at your venue, do you need to establish a one way system?
		What guidance does the venue have in place and how will you ensure you implement it?
		How will you communicate this with all members ahead of the sessions?
<b>FACILITY USAGE</b>	<b>Indoor Facilities</b>	How will you ensure there is not an outdoor alternative venue that can be used?
		How will you ensure there is adequate ventilation in the indoor venue if an outdoor court can not be accessed?
		How will you ensure you are fully aware of the venue operators procedures, including rigorous cleaning?
		How will you ensure that strict hygiene and sanitisation protocols are undertaken
	<b>Risk assessment</b>	Who from your club will work with the venue provider to obtain a risk assessment for the venue?
		How will you share with your members how the venue will operate and ensure you adhere to any elements within venue risk assessment
		How will you ensure the Pre-Venue check with enhanced COVID-19 checks are completed at every session and match
	<b>Hygiene &amp; cleaning</b>	How will you ensure the venue being used is cleaned regularly and in line with Government guidance?
		Who will identify heavily used surfaces/points at the venue you use and how will you make members aware of these to help reduce touching these surfaces?
		How will you report any concerns if you are concerned about the cleaning within venues?

DURING ACTIVITY	Changing Rooms & showers	How will you share with your members the need for them to arrive ready to play/train and that changing facilities are not available?
		How will you share with any opposition for matches that changing rooms and showers are not available?
	Toilets	What is the procedure for use of toilets at you venue?
		How will you share this with all members?
		How will you share this with any opposition?
	Match Hospitality	How will you ensure refreshments/water are available to be replenished at your venue?
	Arrival & registration	How will you establish a drop off and pick up system that ensures large numbers at training/in venue is minimised?
		How will registration work at your club including matches ensuring health screening takes place before mixing with others?
		How will you register all attendees whilst maintaining social distancing and ensuring verbal confirmation of being symptom free
		What will your clubs procedure be if someone arrives who symptoms who is U18? Where will they wait for collection by responsible adult?
	Activities	How will you ensure all coaches are aware of this plan and the latest guidance from England Netball when planning activities?
		How will any breaks from activity be managed to ensure social distancing is maintained?
		How will you facilitate reminders of COVID-19 rule modifications and common netball behaviours that need to be modified e.g. idle interactions
		Specifically thinking about younger players (particularly U11's) how will you ensure they COVID-19 rule modifications are constantly reinforced and players reminded of the behaviours they need to modify
	Use of equipment	How will you ensure guidance from England Netball re equipment is adhered to?
		How will you ensure the sanitisation of netballs is able to happen regularly (minimum every 15 mins) throughout session?
		How will you manage the use of bibs within your club/league to ensure they are not shared?
	Injury treatment	How will you ensure first aid can be administered appropriately during COVID-19?
		How will you ensure all qualified first aiders within your club are aware of the guidance from St Johns Ambulance?
	Spectators	What is your venues policy on spectators?
		How will you communicate this with your members?
		How will you manage during any competitions where away team have travelled a good distance. Where would any parents who had driven opposition wait?

POST ACTIVITY	Hygiene & PPE	How will hand hygiene been maintained during every session and match?
		What PPE requirements are there for your club?
		Who is responsible for ordering/sourcing/providing PPE within your club?
		How will specific volunteers notify when any additional PPE or sanitisation products are required?
	Test & Trace	Who will be contacted and how will they communicate with others any positive cases of COVID-19?
	Review	How will your club check and review the operations of club sessions and activities?
		How will any updates to any procedures or club protocols be issued to all members?
		When will this plan be reviewed in it's whole?
		How will the club committee operate during COVID-19 to ensure timely decisions, reviews and understanding of most up to date guidance?
	Breach in guidance	What will procedure will you have in place to manage any in the guidance?
		What procedure will you have in place to manage any severe and consistent breach in guidance

## OLD FINCUNIANs Netball Club COVID-19 Risk Mitigation Plan

### Training - St Thomas More School, Wood Green

Received and read COVID-19 Netball Handbook (EN supplied)
Watched COVID-19 Netball deliverer training video
Venue risk assessment received & reviewed
Clear understanding of venue operators guidance for COVID-19
<b>Old Fincunians Netball Club will.....</b>
We will share the relevant EN and NHS documentation
We will have a designated club member completing health screening for every member arriving at a session
We will use a system to record and monitor attendance at training electronically. We will store details for 21 days in line with GDPR. We will use Engage track and trace system and have QR poster accessible at every session.
We will communicate documentation with the entire club.
We will share the personal risk assessment document with the entire club via email.
We will communicate that returning to netball is opt-in and not obligatory. We will communicate how, as a club, we are adhering to protocol. The Club Chair will ensure to check in with members who are not yet returning and provide them with adequate support and further signposting if needed.
We will speak with the member via telephone or Zoom prior to them returning to discuss their return to netball.
We will obtain information from all our members regarding how they will travel to and from training and monitor this. We will provide appropriate sanitisation stations for every member upon arrival to training.
We will consider start and finish times of our sessions to promote social distancing and adequate preparation of training venue.
We will monitor engagement and attitude towards new expectations at netball. We will reiterate new expectations at the start of every session. We will have signage explaining expectations accessible at training. We will use social media and WhatsApp to continue to reiterate and remind members of what needs to be happening at training.
We will continue to provide opportunities for all members of the club to discuss how they are feeling regarding the situation, remind everybody that the situation is opt-in and there is no pressure. We will support them by sharing information regularly and explaining what Old Fincs are doing to adhere to all protocols safely and wholly.
We will ensure all juniors are collected safely. We will ensure all players are well informed about returning to training. We will communicate the club safeguarding policy and reiterate that this is still in place and active.

Via email and WhatsApp.
30 people per court, inclusive of coaches, in line with England Netball's guidance.
We will order: hand gel, wipes, aprons, masks. This will be reviewed every week and more ordered as often as necessary.
We will complete a health questionnaire to obtain information regarding any members health needs and how this may affect their return to netball.
We will discuss with members regarding returning to fitness/exercise after a prolonged break. We will ensure our coaches plan appropriate sessions.
We will share the COVID19 rule modifications with all members. We will verbally reinforce the expectations at every sessions.
We will identify a safe and socially distanced system for arriving and leaving training. We will allocate areas for personal belongings. We will consider developing bubbles or smaller groups if necessary, particularly for non match play elements of the sessions.
We will have identified people monitoring flow of people arriving at the netball court.
We have obtained guidance from St Thomas More and shared our risk assessment with them. They have a copy of our
We will share the venue's risk assessment and covid protocols with the club via e-mail.
We have obtained an outdoor venue.
This venue is outdoor.
We will familiarise ourselves with all venue specific documentation prior to sessions.
We will provide hand gel and wipes. We will identify someone to reinforce this regularly throughout sessions, e.g. every 15 minute hand sanitisation breaks.
Megan Byrne
We will communicate our own risk assessment documents and venue guidance (when provided) with the club via email and/or WhatsApp.
Identified member/s to visit venue prior to booking. On training days, identified members arrive prior to session to complete risk assessment.
Regular liaison with venue contacts.
There are minimal heavily used surfaces at the court at St Thomas More Touch points such as posts and gate handles will be cleaned as required.
Club members are encouraged to report concerns to Megan Byrne (club COVID officer). Megan will raise issues directly with St Thomas More if necessary

WhatsApp and Email
This will not be required at present and risk documents to updated if this changes.
There are indoor toilets for us to use at St Thomas More. Committee to show club members where they are on the first session. All club members using toilet facilities such follow the one way system highlighted in the building and ensure hands are washed thoroughly before returning to the court.
WhatsApp and Email
This will not be required at present and risk documents to updated if this changes.
This will not be required at present and risk documents to updated if this changes.
Committee member to visit venue prior to first session to identify this. Committee to then establish appropriate signage and communicate what will happen with the club prior to the first session.
We will develop a registration system. We will have an allocated person on arrival completing health screening check for everybody entering the session.
We will have an allocated person set up at a social distance to check people in and ask health screening questions.
There is an area towards the car park where the player will be escorted to. They will be told to wait there until they are collected. We have PPE available to limit transmission as much as possible, e.g. gloves, mask, visor and apron.
Sharing via email. Club members should be active on social media and e-mail to obtain new guidance too wherever possible.
Allocated areas for smaller groups around court.
Weekly reminder of rules. Visual reminders of rules. Allocated volunteers monitoring and reminding players during match play. Umpires reinforcing rules.
As above. More regular reminders.
EN guidance shared with club via email. Reminders during training.
Alarms set for every 15 minutes. Allocated member monitoring this.
We have purchased 4 new sets of overhead bibs to manage surplus needed. We will provide a black bag for used bibs to go straight into after use and an identified member will wash bibs after each session.
Identified list of first aiders will be shared with the club prior to training. Provision of adequate PPE. Ensure first aiders are familiar with expectations and ensure at least 2 first aiders are present at each training session.
Share information with them via email.
None allowed.
N/A
This will not be required at present and risk documents to updated if this changes.

Players must sanitise their hands on arrival. Players must sanitise their hands during breaks throughout training or matches. This will be at 15 minute intervals and more frequently if needed.
All players must sanitise their hands when they arrive, between each quarter during match play and every 15 minutes during training drills. Balls will be wiped and cleaned between every match play segment and after each drill. PPE will be provided, e.g. gloves, masks and aprons, when necessary.
Committee members
inform Megan Byrne
Megan Byrne - designated covid-19 officer on Engage. This will be communicated via email with the club to any members affected.
Training committee and club committee to liaise on a weekly basis to reflect, monitor and update operations.
Via email and WhatsApp.
No later than December 2020 however sooner in line with changing government guidance.
Daily contact on WhatsApp group. Zoom briefings/meetings when required. Monthly or bi-monthly face to face meetings.
Report briefings to covid officer who will then document and escalate information as appropriate.
Report to covid officer. Club members made aware of expectations regularly and informed of disciplinary procedures.



# Plan

Yes	Date completed	
Yes	Additional Comments:	
Yes		
Yes		
Relevant Club Documents to help	Who within our club will do it?	Status
	Zarena	Complete
	Committee	Ongoing
	Committee	Ongoing
	Zarena	Complete
	Zarena	Complete
	Zarena	Complete
	Megan	Ongoing
	Committee	Ongoing
	Committee	Ongoing
Expectations highlighted in EN guidance, Signage to be prepared ahead of training, WhatsApp communications consistent	Committee	Ongoing
Opt in guidance shared with club. Committee to continue to provide reassurance and assistance as training resumes. All members to discuss any concerns with Megan or another chosen committee member.	Megan/Committee	Ongoing
	Megan	Ongoing

	Committee	Ongoing
	Sam Edwards	Complete
ALL members to complete individual risk assessment. Megan and Zarena to go through these to identify any members at higher risk.	Members/Megan/Zarena	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Club Committee and Training Committee	Ongoing
club insurance.	Megan	Complete
	Megan	Complete
	Club	Complete
	Committee and members	Ongoing
	Megan, Zarena, Ally and Sharanjit.	Complete
	Megan and Zarena	Complete
	Sharanjit/Megan/Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Members/Megan	Ongoing

	Committee	Ongoing
	Committee/Members	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee/Team Manager	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	By 13.09
	Committee	By 13.09

	Committee and members	Ongoing
	Committee and members	Ongoing
	Sam Edwards, Ally Walters and Megan Byrne	Complete
	Club members	Ongoing
	Megan Byrne	Ongoing
	Club and Training Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Committee	Ongoing
	Club Members	Ongoing
	Club Members	Ongoing



<b>18.09.2020</b>

<b>England Netball tips and tools to help</b>
Social media assets and Health screening checklist
Health Screening document
Test & Trace protocol
Using Engage for Test & Trace guide
Engage test & trace QR poster
Risks of COVID-19 in netball information sheet
Personal Risk Assessment document
Opt in guidance and statement
Travel infographic



England Netball VNC activity

Site signage
Venue selector decision making tool
Pre Venue check

Arrival infographic
Arrival infographic
Rule Modifications
Equipment sanitisation poster
Equipment sanitisation poster

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